

Financial Agreement

Client's Name (print): _____ Client ID#: _____ D.O.B: _____

Thank you for choosing SummitStone Health Partners (SHP) as your behavioral healthcare provider. We are honored by your choice and are committed to providing you with the highest quality healthcare. Please read and sign this form to indicate you understand our client financial policies.

Client/Guardian Financial Responsibility

As a client, or legal guardian, I understand that:

- I am ultimately responsible for the payment of treatment.
- SHP must be a contracted provider under my insurance plan and that if I would like for SHP to bill my insurance, I must provide correct and up-to-date insurance information at the start of treatment and as necessary throughout the course of treatment.
- I am responsible for providing proof of income, on at least an annual basis, if I receive a discounted rate for services that are not a covered benefit under my insurance plan.
- I am responsible for all charges if the insurance or proof of income information I submit is not correct or becomes outdated.
- I am responsible for payment of co-pays, co-insurance, deductibles and other costs for treatment that are not covered by my insurance plan.
- I will receive a monthly Client statement from SHP outlining charges and payments.
- Payment for services may be required *at the time of service*, depending on my insurance coverage and that I may pay for services with cash, check, or a major credit card.
- Payments received by SHP may be applied to any unpaid client balances for which I am listed as the responsible party.
- I may call the SHP billing department at 970-494-9966 with questions regarding balances due and/or account credits.
- I may also be responsible for miscellaneous charges, including but not limited to:
 - Returned checks
 - Missed/no show appointments without 24-hour prior notice
 - Copying and distribution of medical records
 - Treatment manuals
 - Case management services

Self-Pay Responsibility

I attest that my annual household income is \$_____. This income supports _____ individuals (total number of dependents, including client, in the household). The number of dependents under 18 years of age in the household is, _____.

I am receiving SSI Benefits (Yes or No) _____.

I am receiving SSDI Benefits (Yes or No) _____.

- If I am a minor client between the ages of 15 and 17 years old and I have claimed “Self” on the Medical Decision Making (MDM) Form, I understand I am liable for all self-pay fees unless an alternate method of payment is provided (e.g. insurance).
- I understand that if I do not have insurance coverage, I can pay a designated self-pay, or discounted rate ONLY if my proof of income is provided and kept up to date on an annual basis.
- I understand I am required to provide proof of income prior to my initial evaluation, and that I must provide proof of income on at least an annual basis to receive the self-pay or discounted rate for services.

***Below are *estimated* amounts for *each* service, WITH proof of income, and WITHOUT Proof of income.

***Sliding fee scale and standard rates are subject to change.

WITH Proof of income (based on annual income, and number of dependents it supports)

GROUP: \$ _____ INDIVIDUAL: \$ _____ MEDICAL PROVIDER: \$ _____

WITHOUT Proof of income

GROUP: \$ 50.00 - \$175.00 INDIVIDUAL: \$ 140.00 - \$230.00 MEDICAL PROVIDER: \$ 230.00 - \$310.00

Client Authorization

By my signature below;

- I understand it is my responsibility to be aware of the requirements, coverage rules, deductibles and other co-payments under my insurance plan.
- I authorize SHP to release necessary treatment information to bill my insurance company or other third-party payors.
- I authorize assignment of financial benefits directly to SHP for services rendered and understand that I am financially responsible for any charges not covered by my insurance plan.
- I understand unpaid account balances may be sent to collections, and/or may result in an interruption of services (excluding crisis services).
- I understand I must provide Proof of Income on at least an annual basis to receive the best rate available to me.

I have read, understand and agree to the provisions of this Financial Agreement. This agreement will be updated annually.

Signature of Client or Legal Guardian

Date